

DISHA PADHARIYA

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WEBSITES, PORTFOLIOS, PROFILES

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PROFESSIONAL SUMMARY

Ten years of experience as a French language instructor in two International Baccalaureate (IB) board schools and university

Skilled lecturer, discussion facilitator and hands-on leader focused on student success

Familiar with group and individual language instructional strategies, recordkeeping and student safety policies

ACCOMPLISHMENTS

- Received a certificate for successfully completing 'Leadership Course on Kautilya's Arthashastra' at University of Mumbai in 2011
- Received a certificate for successfully completing 'theExtensionCambridge IGCSE French Professional Development Course' conducted by Cambridge Assessment International Education in July 2018
- Received a certificate of participation in the European Day of Languages 2020 events organized by Goethe Institut/Max Mueller Bhavan Mumbai and Bombay International School
- Successfully completed the FinlandWay Education Training Programme in collaboration with Garodia International Centre for Learning Mumbai in March 2021
- Conducted an integrated CAS - TOK - French session for French SL IBDP students in 2024
- Conducted a professional development session for a group of 35 teachers on the topic 'Multidisciplinary Approach in Education' in 2024
- Successfully completed a teaching internship at the Sorbonne University Abu Dhabi in 2025

SKILLS

- Fluent English and French speaker
- Curriculum Design
- Interactive teaching methods
- Classroom Management
- Technology Implementation
- Faculty Collaboration
- Cross-cultural communication
- Continuous professional development
- Online Teaching Experience
- Team Player
- Email and Communication

WORK HISTORY

French Language Teacher

D Y Patil International School - Mumbai, India

07/2023 - 05/2024

Grades taught:

Primary School: Grades 3 and 4

IGCSE: Grade 9

IBDP 1 and 2 French SL

Total years of experience: 1

- Developed French language course curriculum
- Utilized authentic French materials such as literature, film, and news articles to expose students to diverse perspectives of the Francophone world
- Collaborated on and implemented innovative pedagogical initiatives that focused on student-first, hands-on and experiential learning to foster French instruction
- Coordinated with parents during conferences to discuss student progress, challenges, and strategies for improvement together

French Language Teacher

Garodia International Centre For Learning Mumbai - Mumbai, India

08/2016 - 06/2023

Grades taught:

Elementary School: Grades 1 to 6

Middle School: Grade 7

IBDP 1 and 2 French Ab Initio

Total years of experience: 7

- Implemented curriculum in accordance with the practices of the International Primary Curriculum (IPC) and the International Baccalaureate (IB) programs of international education
- Conducted after-school tutoring sessions
- Encouraged students to participate in the French Olympiad, French Spelling-Bee
- Spearheaded extracurricular clubs like the French Club
- Oversaw the school's foreign language department
- Mentored new teachers entering the department

Junior Associate - French Department

BNP Paribas - Mumbai, India

03/2015 - 03/2016

Total years of experience: 1

- Generated, reviewed and processed Letter of Credit and related trade documents in line with mechanism of payment in International Trade (UCP 600 and ISBP)
- Translated the results of the scrutiny in French and presented to the middle office in Paris
- Contributed to successful project completion by tracking progress and updating team members regularly

Human Resources Coordinator

Prayosha Hospitality Services - Mumbai, India

05/2012 - 02/2015

Total years of experience: 3

- Assisted with recruitment process
- Maintained human resources information system
- Counseled managers and employees regarding company policies, procedures and workplace issues
- Coordinated company training sessions
- Assisted management staff in annual year-end processes and data audits

EDUCATION

Certificate: C1 Level French

Alliance Francaise De Bombay - Mumbai

09/2016

Master of Commerce: Business Management

University of Mumbai - Mumbai

04/2012

Bachelor of Commerce: Financial Accounting and Auditing

University of Mumbai - Mumbai

04/2010

Master in Teaching French as a Foreign Language

Sorbonne University, Abu Dhabi Campus

04/2025

LANGUAGES

English

Proficient (C2)

French

Proficient (C2)